

Meeting : Projects & Finance Committee.

Date : 6.9.21 **Time:** 10.30am

Location: Zoom conference call.

In attendance: M.Smith G.Williams (Chair), J.MacArthur, S.Munro , Bob Edwards, D.McGifford D.Ritherdon.

Guest

Item	Agenda Item / discussion	Action / comment
1.	Welcome and Introduction. Meeting chaired by G.Williams. This meeting was held using Zoom.	Apologies:- S.Firkin,P.Aston,R Douglas, J.Money and S.Foster. V.Cutcliffe offered his apologies and his resignation from Congleton Creative.
2.	Matters arising from the last meeting 1.6.21 The minutes were accepted as a true and correct record. Item 2. Tree Group. GW still to receive CEBC value of support for the project. Item 3. Destination Maps. Nothing new to report, still work to be done on this. Item 3. Get Involved Booklet. Completed, Issued and on Websites. Item 3. Wellbeing Fayre. Moved to spring 2022	GW still to action CEBC value to the project. JMac

	<p>Item 3 Play Day Town Centre Event. Thanks were recorded to Jo and her team for delivering this event.</p> <p>Item 3. School uniform recycling scheme. No action required through research it appears that schools are mainly handling this themselves.</p> <p>Item 4. Congleton Pride funding support. A very successful event with good exposure for The partnership on PR material and all media articles both local and social.</p>	
3.	<p><u>Projects – Current.</u></p> <p>Cenotaph. Dedication Event is planned for 19th Sept Covid allowing. Sub group working on this. Order of service drawn up, VIP invitations sent out. Event starts with a parade at 2.10pm from West St, service at The Cenotaph starts at 2.30pm, hopefully ends with a BBMF flypast at 3.12pm.</p> <p>Planning applications are with CEBC for the following.</p> <ol style="list-style-type: none"> 1. Additional plaque similar to the interpretation board (steel plaque on stone plinth) to be sited at the site entrance to commemorate the aircrew lives lost in three local crashes. 2. The old plaques are to be sited within the entrance to The Town Hall. <p>Dementia Group – PCSO Project.</p> <p>Over 80 gift packs circulated to residents and care homes using data /support from the 3 practices and Bear Necessities article. Good feedback received, and some referrals to agencies made. This project reflects true partnership working and will now move onto its next phase with CHS producing Twiddle boards and the setting up of a swop shop facility with the support of Congleton Library. Congratulations all round to Diane and her team.</p> <p>A full detailed report as been issued to both P & F and Exec \members, it also appears on The</p>	

Partnership website.

Tree Project.

Close on 9000 trees, shrubs and hedgerow plants now planted with potential sites being highlighted/ consulted on for autumn planting. Looking at trees that need replacing because of failure. Working with CWT to build relationships with local farmers to find space and funding to support the project.

Elizabeth's Group

Thanks to The Denise Coates Foundation and a very generous grant the cost of the statue has been raised. A Marquette has been produced, and looks very striking. A planning application has gone in to CEBC with a view to the statue being in situ for the planned March 8th 2022 celebration event.

Destination Maps.

Jackie still progressing the pedestrian area siting of the freestanding map/board. Possible site near cycle rack/ foneshop, Working with CEBC and Nature Signs, funding is in place. No change.

Green Fayre and Climate Festival.

An 8 day Climate Festival and Green Fayre is being planned for the last week in October. Subgroup working on a selection of events/ talks/ tours/activities culminating on a Green Fayre and a possible plant swap. PR material being put together to support the event, which will also play a part in creating awareness for the COP26 event in Glasgow at the beginning of November.

Defibrillators.

Joint project with Congleton Lions, Congleton Park (toilet block) and Congleton Library now sited s Two other sitings Parnell Sq Hub and The Hub Lower Heath being progressed with partnership working with Congleton Lions and Plus Dane. All of these will be registered with North West Ambulance Service and have 24 hour access. A resuscitation event is being planned at Congleton Library on Tuesday 12th October supported by The Lions and NWAS, this will be followed by an afternoon drop in for anyone wishing to see how to operate a defibrillator. PR and posters to support this activity.

JMac

	<p><i>Xmas Lights.</i> A small amount of budget left (£587). This will be used to support CTC's project to offer 100 free trees to traders to brighten the shopping areas around town.</p> <p><i>Hydro Scheme.</i> Very close to being able to generate and sell power, could do with a little more water flow to get the best results out of "Archie", all going to plan. Work progressing on Tree and planting scheme, education and interpretation boards being worked on.</p>	
3.	<p><u>Budgeted Project updates</u></p> <p><i>Mini Bus running costs.</i></p> <p>This budget to be called on as and when required (£4k). Dependent on Covid restrictions and lack of income. First tax and insurance due Sept. £1k received from Arnold Clark fund.</p> <p>A small amount of usage over the last few weeks, hopefully will improve as clubs/ organisations restart their programmes.</p> <p><i>Mini Bus Drivers.</i></p> <p>We are now involved with CVS – Cheshire east (Mini Bus Group). Will organise driver training etc. as and when restrictions lift.</p> <p><i>Link Rd Roundabouts.</i></p> <p><i>Waiting confirmation from CEBC. Working with Parish Councils, need to be low maintenance as this will be a busy / high speed road. Ruth working with CEBC on this. V.Cutcliffe approaching Paul Griffiths re advertising boards on the link road, Jo Money</i></p>	

would be happy to manage these similar to her current board scheme.

No change from the last meeting ,carry forward.

Senior Forum.

Very close to delivering a befriending / telephone buddy support scheme for Congleton Working with Changing Lives Together, currently drawing up a service level agreement with them. We will pay 50% fees upfront with a review against targets after 6 months.

The planned Wellbeing Fayre has been put back until spring 2022 , most of the 40 exhibitors plan to support the evnt as and when it happens.

Possible future work with The Talking Newspaper to improve their scope of residents reached.

Air Quality.

Nothing to report, this is an ongoing project.

Sports Pop Ups.

Nothing new to report, Glen to carry on being lead for this project.

May now go to the Youth Forum for further development/ YP's survey similar to EBA /CSG survey.

Town Trail

Currently no development or lead person on this project.

Recycling Scheme.

GW

	Glen to now take the lead on this project, the tip closure will now increase the need for alternative / education/ awareness of options. Some work already by the Climate Festival/ Green Fayre Group.	GW
4.	<p><u>Budget update & Funding Request</u></p> <p>The budget sheet was circulated prior to the meeting.</p> <p>Income plus opening balance - £77991</p> <p>Expenditure - £11177</p> <p>Balance held in account - £66814</p> <p>Funding request. SECCAG. Request for £500 to fund a reprint of “ Lets go Cycling in South east Cheshire” map and guide. The map is now 4 years old and the addition of the link road and various Sustrans alterations makes it less viable. This is the most requested map in CIC.</p> <p>The group agreed in principal and will support the request providing the other Town Partnership do likewise. Money to come from the Air Quality Budget.</p>	MS note other partnership actions.
5.	<p><u>A.O.B</u></p> <p>No further business.</p>	
7.	<p><u>Date and Time of the next meeting.</u></p> <p>Meeting ended 11.42am</p> <p>Next Meeting Monday 22nd November 2021, The Bridestones Suite, 10.30am</p>	