

**Meeting :** Projects & Finance Committee.

**Date :** 22.11.21      **Time:** 10.30am

**Location:** Zoom conference call.

**In attendance:** M.Smith G.Williams, J.MacArthur, S.Munro , Bob Edwards, D.McGifford D.Ritherdon, P.Aston ( Chair)

S.Foster,S.Firkin and J.Money.

Guest

<b>Item</b>	<b>Agenda Item / discussion</b>	<b>Action / comment</b>
1.	<b>Welcome and Introduction.</b>  Meeting chaired by P.Aston  This meeting was held using Zoom.	Apologies:-  <b>R.Douglas.</b>
2.	<b>Matters arising from the last meeting 6.9.21</b>  Matters arising covered in the main body of the agenda.	
3.	<b><u>Projects – Current.</u></b>  <b>Cenotaph.</b>  A very successful dedication event held on 19.9 21, well supported by invited guests and the general public alike. The two planning application have now been approved by Cheshire East. 1. Two plinths at the entrance to the cenotaph site for information board and airmen's plaque. 2. Old plaques to be displayed in The Town Hall foyer.	.

JKC is working with Midland Masonry to progress these items. Once completed then final quality signoff will be actioned and final payment made. CP (plinths/fees) CTC (Town Hall foyer work)

***Dementia Group – PCSO Project.***

Over 80 gift packs circulated to residents and care homes using data /support from the 3 practices and Bear Necessities article. Good feedback received, and some referrals to agencies made.

A full detailed report as been issued to both P & F and Exec \members, it also appears on The Partnership website.

Swap shop project launched 18<sup>th</sup> November. Joint project between The Partnership and Congleton Library.

New Local Activity leaflet (Winter 2021/22) completed and distributed.

***Tree Project.***

Close on 9000 trees, shrubs and hedgerow plants now planted with potential sites being highlighted/ consulted on for autumn planting. Looking at trees that need replacing because of failure. Working with CWT to build relationships with local farmers to find space and funding to support the project. Winter 2021 programme of work started 20.11.21, full list of activity circulated to the group. All trees and equipment ordered, funding support of just over £2500 coming from The Tree Council once the programme has been completed and a full report made to them.

***Elizabeth's Group***

Thanks to The Denise Coates Foundation and a very generous grant the cost of the statue has been raised. A Marquette has been produced, and looks very striking. A planning application has gone in to CEBC with a view to the statue being in situ for the planned March 8<sup>th</sup> 2022 celebration event. Men in shed making items to be used on the day in the town centre, Jo Money contacting schools re 750 year celebration and will look to incorporate something around the statue event.

***Destination Maps.***

Jackie still progressing the pedestrian area siting of the freestanding map/board. Possible site near

**JKC**

**J.Money**

**J.Mac**

	<p>cycle rack/ foneshop, Working with CEBC and Nature Signs, funding is in place. No change.</p> <p><b>Green Fayre and Climate Festival.</b>  A very successful project both the Green Fayre and the Climate action week. Mixed support for some of the talks, overall feedback very positive. Need a proper budget to be set for 2022 activity shared between Partnership and CTC. Look at spreading the activity over a number of events throughout the year with the Green Fayre planned for 24.9.22, again on the same day as the makers Market.  May look to build something “Green” into the 750 year celebration event.</p> <p><b>Defibrillators.</b>  Two further Defibrillator sitings being worked on. Parnell Sq joint project with Plus Dane awaiting delivery of the kit, then Plus Dane will install. Lower Heath, Congleton Lions discussing the possibility of siting a 24 hr Defib at the Fish and Chip Shop, joint project by Partnership and The Lions.  12.10.21 . NWAS ran a resuscitation workshop at The Library, 20 residents attended in the morning. We also had a Drop In during the afternoon for residents wishing to get to know more about Defibrillators and have a hands on experience.</p> <p><b>Xmas Lights.</b>  A small amount of budget left (£587). This will be used to support CTC’s project to offer 100 free trees to traders to brighten the shopping areas around town. CTC still to invoice CP.  Smaller scale event this year but will still include a lantern parade, music, Father Xmas and charity stalls. The event will run from 4pm to 7pm.</p> <p><b>Hydro Scheme.</b>  Power now being generated and money being made. Still waiting for invoice for the information boards.</p>	<p><b>J.Mac</b></p>
3.	<p><b><u>Budgeted Project updates</u></b></p>	

***Mini Bus running costs.***

With the Covid restrictions that have played a negative role on activity and travel we find that our overheads have kept steady but our income has dropped greatly. Although some activity and usage is taking place we need to bolster our funds to pay for the next batch of running costs. The group agreed for £2000 to be transferred into the mini bus account to cover the new mini bus Tax, Insurance and MOT costs that occur in the next two week. MS action

MS

***Mini Bus Drivers.***

We are now involved with CVS – Cheshire east (Mini Bus Group). Will organise driver training etc. as the situation improves hopefully Spring 2022. Will offer this training to regular users and their drivers

GW

***Link Rd Roundabouts.***

Still awaiting information from CEBC. Ongoing project.

***Senior Forum.***

The befriending/ social isolation project is now up and running. We have commissioned “ Changing Lives Together” to deliver the service. A service agreement and targets have been drawn up and 50% of the fee has been paid upfront, with the balance due in 6 months providing targets are being met. We have a dedicated Congleton phone number, with local residents acting as telephone buddies. PR drive to create awareness has been activated.

A Wellbeing Fayre is planned for 29<sup>th</sup> March 2022, we already have 25/26 exhibitors confirmed (Celeste is updating a spreadsheet of these and it is filed on CTC's H Drive)

	<p>Senior Forum to meet early 2022 to draw up new project ideas and priorities.</p> <p><b>Air Quality.</b></p> <p>Nothing to report, this is an ongoing project.</p> <p><b>Sports Pop Ups.</b></p> <p>Nothing new to report, Glen to carry on being lead for this project.</p> <p>Glen is liaising with CEBC/Leisure Centre developers and has a provisional meeting booked for 2022. Also involved as chair of FOCP.</p> <p>Leisure Centre progressing well.</p> <p><b>Town Trail</b></p> <p>Currently no development or lead person on this project.</p> <p><b>Recycling Scheme.</b></p> <p>Currently no lead on this project. CTC have another meeting planned with CEBC and also discussing pop up facilities. Once we have had this conversation, may be able to develop something with Congleton Plastic.</p>	<p><b>GW</b></p>
<p><b>4.</b></p>	<p><b><u>Budget update &amp; Funding Request</u></b></p> <p>The budget sheet was circulated prior to the meeting.</p> <p>Income plus opening balance - £80099</p> <p>Expenditure - £20424</p>	

	<p>Balance held in account - £59675</p> <p>CTC funding support confirmed at £10k plus continued support of a Partnership Officer.</p> <p>Funding request. SECCAG. Request for £500 to fund a reprint of “ Lets go Cycling in South east Cheshire” map and guide. The map is now 4 years old and the addition of the link road and various Sustrans alterations makes it less viable. This is the most requested map in CIC.</p> <p>The group agreed in principal and will support the request providing the other Town Partnership do likewise. Money to come from the Air Quality Budget.</p> <p>Just waiting confirmation from Sandbach Town Council, the other three have agreed.</p>	<p><b>MS note other partnership actions.</b></p>
<p>5.</p>	<p><b><u>A.O.B</u></b></p> <p><b><i>Town Entry Signs / Town Boards.</i></b> Possible joint project. New entry signs required for Barn Rd, some refurbishment on others. Town Boards now down to 3 sites and again some refurbishment required. J.mac and J.Money to work jointly on this.</p> <p><b><i>Partnership future role / projects.</i></b> Issue raised by S.Firkin regarding what The Partnership should be looking to deliver in future, and the effectiveness of this committee and the executive Meeting. It was felt that we should wait until after the next Partnership Exec discussion and then plan how P&amp;F fits in after that.</p>	<p><b>J.Mac / J.Money</b></p>
<p>7.</p>	<p><b><u>Date and Time of the next meeting.</u></b> Meeting ended 11.42am</p> <p><b>Next Meeting TBC</b></p>	